

Pursuant to the Health Information Protection Act – Section 16 Duty to Protect
Subject to the regulations, a trustee that has custody or control of personal health information must establish policies and procedures to maintain administrative, technical and physical safeguards that will:

- (a) protect the integrity, accuracy and confidentiality of the information;**
- (b) protect against any reasonably anticipated:**
 - (i) threat or hazard to the security or integrity of the information;**
 - (ii) loss of the information; or**
 - (iii) unauthorized access to or use, disclosure or modification of the information; and**
- (c) otherwise ensure compliance with this Act by its employees.**

As a registrant of the College of Dental Surgeons of Saskatchewan, your registration includes annual CDA membership which includes **CDA Secure Send** - an easy, simple-to-use system that allows dentists to exchange patient information in a secure manner.

Canadian Dental Association

CDA Secure Send satisfies the legal obligation to safeguard the confidentiality of patient information, such as radiographs, when electronically sending patient information.

With CDA Secure Send, patient information can be sent to anyone. More often, however, the information will be directed at licensed dentists, specialists, dental staff, labs, and patients.

Connected to CDA's directory of dentists, senders can search for dentists by name, specialty, or location. It's as simple and as quick as sending an email.

Unlike an email, with CDA Secure Send, the confidentiality of patient data is assured.

CDA Secure Send is also available as a Mobile App which employs the same reliable and easy-to-use system as the desktop version.

Further, pursuant to the Health Information Protection Act – Section 23 Collection, Use and Disclosure on Need-to-know Basis

(4) A trustee must, where practicable, use or disclose only de-identified personal health information if it will serve the purpose.

In summary, please ensure patient information remains private and secure by following patient file transfer security procedures including **de-identification** and a **secure send type system**.